

Supplemental Guide to Transcript of Academic Record for Graduate Students

Under the Narrative Evaluation System at the University of California, Santa Cruz, a student's performance in a course is recorded by means of an instructor narrative evaluation. Graduate students in graduate or undergraduate level courses are graded Pass, Incomplete, or Fail. The narrative evaluation system does not permit computation of grade point averages or class rankings. UC Santa Cruz operates on a quarter calendar, with three quarters per academic year and optional summer sessions.

UC Santa Cruz is accredited by the Western Association of Schools and Colleges.

Key to Course Credit

The number of "Quarter Courses Completed" multiplied by 5 equals the total quarter units earned.

September 1965 to August 1982:

Each course is equivalent to five quarter units of credit except noncredit courses designated "0" in the credit column.

Effective September 1982:

Certain courses in the music and the natural sciences carry partial course credit. The following designations will appear in the credit column.

1.0 = 5 quarter units	0.4 = 2 quarter units
0.8 = 4 quarter units	0.2 = 1 quarter units
0.6 = 3 quarter units	0.0 = noncredit course

Classification of Courses

1-99	Lower division
100-199	Upper division
200-301	Graduate

Courses taken during summer sessions are distinguished by the letter "S" prefixed to the regular course number.

Grade Notations

September 1969 to present:

Pass	Performance of clearly passing standard, i.e. meriting certification of satisfactory progress towards the master's or doctor's degree.
Fail	Performance that does not merit a Pass.
I	Incomplete work of passing quality; work to be completed by the end of the next quarter unless a petition for extension of time is granted. The grade I converts to Fail if work is not completed by the approved deadline.
IP	In progress. Multiple-term course; the notation assigned for the final quarter is recorded for each quarter of the course.
NR	Grade notation from instructor pending.

September 1965 to September 1969:

S	Satisfactory
U	Unsatisfactory

Narrative Evaluations

At the end of the term, each instructor prepares a written evaluation for each student who receives credit in his or her course.

Effective April 1984:

Narrative evaluations for courses numbered 290-299 are written at the option of the instructor.

Description of Transcript

The transcript of academic record issued on behalf of graduate students who have registered at UCSC consists of a record of all courses and graded earned, and the instructor narrative evaluations in chronological order. The student may elect not to include the instructor narrative evaluations.

The official validation, University seal, and the number of pages included in the official transcript appear on the record of courses portion of the transcript.

The student is in good academic standing unless otherwise noted.

NOTE:

In accordance with the federal Family Educational Rights and Privacy Act of 1974, the transcript including narrative evaluations may not be released to a third party without obtaining the written consent of the student.

The documents of the transcript should not be separated or discarded.

Office of the Registrar
University of California
Santa Cruz, California 95064
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