To search for classes, go to Class Search.

If you are logged into MyUCSC do not use this link to access the Class Search. Instead, navigate to the Class Search through MyUCSC.

Class Search Instructions: Students Faculty, Staff, and Public

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### Fall Quarter 2016

### Teaching Block and Final Examination Schedule Revisions

Beginning fall quarter 2016, please note that changes have been made to the approved teaching time blocks and to the fnal examination schedule.

Monday, Wednesday, and Friday classes now meet for 1 hour and 5 minutes per class. Tuesday and Thursday classes and Monday and Wednesdayevening classes now meet 1 hour and 35 minutes per class. Passing time between classes that meet Monday, Wednesday, and Friday is now 15 minutes. Tuesday and Thursday passing times continue to be 15 minutes. Aschedule planner that lays out all the new teaching time blocks can be found online here.

The schedule for fnal examinations has also been revised to add fnal examinations on Fridays during the fall and winter quarters in addition to the scheduled fnals on Monday through Thursday. Spring fnal examinations will still be scheduled Monday through Thursday in spring 2017. The fnal examination schedule for fall 2016 can be found online here.

### Paperless Bills Available on UCSC eBill/ePay

The Statement of Account is not mailed. It is available on UCSC eBill/ePay or MyUCSC. Students can sign up for UCSC eBill/ePay and e-check payment by logging into MyUCSC.

### **Spring Registration Fees**

E-bills for winter quarter charges will be viewable on UCSC eBill/ePay on August 24. Undergraduate registration fees are due by 4 p.m. on September 15. A late registration fee of \$50 is assessed after the due date.

### Check for Enrollment Holds

To prevent delays in enrolling, check **MyUCSC** for enrollment holds before priority enrollment begins and take action to clear your holds before your appointment time.

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# Key Dates for Registration and Enrollment

Fall 2016 Registration Fees | Registration Payment Information | Payment of Fees | Health Insurance | Part-Time Study for Undergraduates | Financial Aid

# Key Dates for Registration and Enrollment

- May 16—First-Pass Enrollment Begins for New Graduate
   Students, Priority Groups, and Undergraduates, By Appointment
- May 24—Second-Pass Enrollment and Wait-List Begins
- Sept 15\*\*—Registration Fees Due
- Sept 26†—Undergraduate Enrollment Deadline
  - Sept 30—Graduate Enrollment and Fee Payment Deadline
- Oct 1—Permission Numbers Required
- Oct 12—Add/Drop/Swap Ends
- Oct 12—Grade Option Deadline
- Oct 13–Nov 2—Withdraw from a Class
- Oct 13–Nov 2—Add by Petition Period

\*\* If payment is not received by the cashier by 4:00 P.M., you will be assessed a \$50 late registration fee .

† You must be enrolled in at least one course or a \$50 late fee is assessed.

# Fall 2016 Registration Fees

Registration fees for fall 2016 have not been set by the UC Board of Regents of the University of California. Fees, tuition, and other charges are subject to change without advance notice.

Once the Board of Regents sets fees, undergraduate student registration fees for fall quarter 2016 will be available at Fees.

# **Registration Payment Information**

#### **Billing Statements**

You can view your account activity on MyUCSC by selecting Account Inquiry. At the end of each month, an invoice (also referred to as statement of account) for unpaid charges is viewable on the portal and a copy is mailed. Spring charges will be on the invoice available on Aug. 24, 2016.

The Statement of Account is no longer mailed. It will be available on UCSC eBill/ePay or the student portal. Students can sign up for UCSC eBill/ePay e-bill and e-check payment by visiting their portal, clicking on Accounts and Billing, then clicking on UCSC eBill/ePay.

Once a student has enrolled, they may invite a parent or other payer to UCSC eBill/ePay. The parent/payer will receive an e-mail with instructions on how to enroll themselves. Students do not need to give up access to their student portal! See

http://sbs.ucsc.edu/payments/ucsc\_epay\_ebill\_student\_information.html for more information.

#### **Payment of Fees**

Deadline to pay registration fees is Thursday, Sept. 15, for undergraduates and Friday, Sept. 30, for graduate students. A \$50 late registration fee is assessed if payment is not received by the cashier by 4:00 p.m. on the due date. Postmarks will not be used to validate on-time payment.

See the Financial Aid section below if:

- you applied for fnancial aid, but have not been notifed of your eligibility; or
- you received your fnancial aid Of fer Letter, but fnancial aid credits do not appear on your account summary on the MyUCSC portal.

See Withdrawal, Leave of Absence, and Readmission in The Navigator for information about refunds for registration fees.

#### Health Insurance

The University of California requires that all students be covered byhealth insurance and UCSC offers plans specifcally designed to meet the needs of students. The Undergraduate Student Health Insurance Plan (USHIP) and the Graduate Student Health Insurance Plan (GSHIP) are affordable plans featuring excellent year-round, worldwide coverage withlow deductibles and prepaid access to Student Health Center care for illness or injury. The brochures describing the benefts and conditions are available at Health Center web site.

Students are automatically enrolled in the plans and billed in three quarterly installments that will appear on the University billing statement. The USHIP plan includes medical coverage only, while the GSHIP plan includes medical, dental, and vision coverage. Rates for coverage for the 2015-16 academic year for the USHIP premium for undergraduate students, and the GSHIP premium for graduate students are available at the Health Center for updates or e-mail insure@ucsc.edu for more information.

To opt out of the UCSC-sponsored health insurance plan, you must complete the online waiver on the Student Portal, under Academic News. Approved waivers are valid for the quarter submitted and the remainder of the academic year. A new waiver must be submitted each academic year. Students who waive the university-sponsored student health insurance plan may purchase CruzCare, which provides prepaid access to basic Student Health Center Care for illness or injury. The premium for CruzCare for 2015-16 is \$90 per quarter. Check the Health Center for updates.

For information on how to submit an online waiver, healthcenter.ucsc.edu/billing/insurance.shtml, call (831) 459-2389, or email insure@ucsc.edu.

#### **Part-Time Study for Undergraduates**

If you are unable to maintain a full-time program of study because of employment responsibilities, family obligations, or a medical condition, or you are in your fnal quarter before graduation, you may be eligible for a 50 percent reduction in the educational fee and in thenonresident tuition fee (if applicable). To qualify for reduced fees, you must be approved for the Part-Time Program and be enrolled in 10 quarter credits or fewer. If you exceed 10 credits in a quarter, you must pay full fees. The last day to apply for the Part-Time Program for fall quarter 2016 is Oct. 12.

For information regarding the Part-Time Program, see the **Part-Time Program page**, or call the Offce of the Registrar at (831) 459-4412 before the deadline listed above.

# **Financial Aid**

Read the sections below which apply to your circumstances:

#### You have not received your fnancial aid disbursement.

The frst thing to check is your enrollment. The Financial Aid and Scholarship Offce will not disburse until you are enrolled in six or more units. Next, check the **MyUCSC** portal for fnancial aid awards. Once you are in the Student Center, look under the Finances section, click on Accept/Decline Awards, then click on Aid Year 2016. You should review each award and click on the awards with hyperlinks to learn about important actions you may need to take to receive those funds. You can accept/decline any or all awards available and "Submit" your changes. Financial aid will not disburse until you have successfully completed the accept/decline awards process.

If there are no fnancial awards posted, check your "To Do List" on your portal. From the tabs found in the upper right hand corner of the Student Center, you can see your Holds and any outstanding To Dos. Click on the item listed to determine what is being requested. You may download requested forms using the Financial Aid Forms link.

#### Your fnancial aid has been disbursed and you have a balance owed on your account.

If your charges exceed the amount of aid you were awarded, you must use your own resources to pay any balance owed by the deadline to avoid a late fee. Please reference the Payment of Fees section on this page for the deadline to pay registration fees.

#### If your aid exceeds the charges on your account, this is the amount we owe you.

If you have authorized electronic funds transfer (EFT), the funds will be disbursed directly to your personal bank account the frst week of the quarter; otherwise, a check will be mailed to your mailing address during the frst week of the quarter.

If you still have questions, contact the Financial Aid and Scholarship Offce at (831) 459-2963 between 10 a.m. and 4 p.m. The Financial Aid and Scholarship Offce is located at 205 Hahn Student Services and is open weekdays from 10 a.m. to 4 p.m.

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	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
8:00 AM	MWF - 8:00 AM - 9:05 AM	TTH - 8:00 AM - 9:35 AM	MWF - 8:00 AM - 9:05 AM	TTH - 8:00 AM - 9:35 AM	MWF - 8:00 AM - 9:05 AM		
9:00 AM	MWF - 9:20 AM - 10:25 AM	TTH - 9:50 AM -	MWF - 9:20 AM - 10:25 AM	TTH - 9:50 AM -	MWF - 9:20 AM - 10:25 AM		
10:00 AM	MWF - 10:40 AM -	11:25 AM	MWF - 10:40 AM -	11:25 AM	MWF - 10:40 AM -		
11:00 AM	11:45 AM	TTH - 11:40 AM -	11:45 AM	TTH - 11:40 AM -	11:45 AM		
12:00 PM	MWF - 12:00 PM - 1:05 PM	1:15 PM	MWF - 12:00 PM - 1:05 PM	1:15 PM	MWF - 12:00 PM - 1:05 PM		
1:00 PM	MWF - 1:20 PM - 2:25 PM	TTH - 1:30 PM - 3:05 PM	MWF - 1:20 PM - 2:25 PM	TTH - 1:30 PM - 3:05 PM	MWF - 1:20 PM - 2:25 PM		
2:00 PM 3:00 PM	MWF - 2:40 PM - 3:45 PM		MWF - 2:40 PM - 3:45 PM		MWF - 2:40 PM - 3:45 PM		
4:00 PM	MWF - 4:00 PM -	TTH - 3:20 PM - 4:55 PM	MWF - 4:00 PM -	TTH - 3:20 PM - 4:55 PM	MWF - 4:00 PM -		
5:00 PM	5:05 PM		5:05 PM		5:05 PM		
6:00 PM	MW - 5:20 PM - 6:55 PM	TTH - 5:20 PM - 6:55 PM	MW - 5:20 PM - 6:55 PM	TTH - 5:20 PM - 6:55 PM			
7:00 PM	MM/ 7.40 DM	TTU 7.40 DM		TTU 7.40 DM			
8:00 PM	MW - 7:10 PM - 8:45 PM	TTH - 7:10 PM - 8:45 PM	MW - 7:10 PM - 8:45 PM	TTH - 7:10 PM - 8:45 PM			

Monday/Wednesday/Friday Meeting Pattern

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MWF	8:00 - 9:05 a.m.
MWF	9:20 - 10:25 a.m.
MWF	10:40 - 11:45 a.m.
MWF	12:00 - 1:05 p.m.
MWF	1:20 - 2:25 p.m.
MWF	2:40 - 3:45 p.m.
MWF	4:00 - 5:05 a.m.
MW	5:20 - 6:55 p.m.
MW	7:10 - 8:45 p.m.

Tuesday/Thursday Meeting Pattern

TTh	8:00 - 9:30 a.m.
TTh	9:50 - 11:25 a.m.
TTh	11:40 - 1:15 p.m.
TTh	1:30 - 3:05 p.m.
TTh	3:20 - 4:55 p.m.
TTh	5:20 - 6:55 p.m.
TTh	7:10 - 8:45 p.m.

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# **Enrollment Information**

Fall 2016 Quarter

# Schedule Planner

PDF version available here

# Student Responsibility

You are responsible for ensuring the accuracy of your enrollments. Your instructors, academic advisers, and the Offce of the Registrar cannot enroll on your behalf. Be sure to verify your classes and grade options prior to the enrollment deadlines listed in the Academic and Administrative Calendar.

### Get Prepared

Use the following helpful hints to assist you in completing your enrollment. It is recommended that you consult with your academic preceptor or major adviser prior to selecting your classes. Review the Enrollment FAQs.

- 1. Check the listing of courses offered this quarter in this Schedule of Classes, and make some preliminary selections.
- 2. Use the Schedule Planner found in this Schedule of Classes. Complete the planner with your preliminary selections of classes, making sure the classes you have selected do not confict with each other or with any other time commitments (i.e., work or extracurricular activities).
- 3. Enter the fve-digit class numbers into the Schedule Planner . Make sure to have class numbers for mandatory sections and alternates in

casethe section is full.

Completing the above steps will help you to complete your enrollment.

### Holds on Enrollment

A hold may be placed on your enrollment for various reasons, including unpaid debts, junior standing without a declared major, and others. When you attempt to enroll in MyUCSC, a hold creates an error message. Students may view their holds by logging on to the MyUCSC portal and clicking on the Student Center. Information on how to remove each hold is included.

## **Appointment Times**

Students may view their priority enrollment appointment time by logging into the MyUCSC portal and clicking on the Student Center.

## Appointment Time Problems

If you are not eligible to enroll, consider the following circumstances:

- verify your appointment time;
- if you were anticipating transfer credit to change your academic level, or if you check your credits and still believe the academic levelis wrong, call the Registrar's offce;
- if you planned to study abroad with the Education Abroad Program (EAP) but your plans have changed, contact your EAP adviser;
- if you applied to graduate and your plans have changed, reapply to graduate. For more information, see Apply/Reapply to Graduate;
- if you are barred or disqualifed, contact your college; or
- If you cannot determine the reason for your appointment time problem, contact the Registrar's offce.

# Minimum/Maximum Credits

### Standard course loads for UCSC students

Undergraduate students are expected to take a minimum of 15 credits and may enroll in up to 19 credits. Graduate students are expected to enroll in

at least 10 credits and no more than 19 credits. Undergraduates who have a 3.0 cumulative grade point average may enroll in up to 22 credits beginning the frst day of instruction. If you wish to take a nonstandard course load, meet with your college academic preceptor or graduate adviser who will update the system if the nonstandard courseload is approved so that you can complete enrollment.

### When minimum credits are enforced

Minimum credits are not enforced until a few days prior to the start of instruction. (For the date, see the Academic and Administrative Calendar.) Once minimum credits are enforced, you will not be able to drop below the minimum unless you obtain approval from your academic preceptor or graduate adviser. To drop a course and add another, use the swap function. Financial aid recipients should be cautious; certain aid will not be disbursed if enrollment is less than full-time.

### When maximum credits are enforced

Students may enroll in no more than 19 credits prior to the frst day of instruction.

\_\_\_\_\_

# **Class Numbers**

Every course has a fve-digit class number which is used for enrollment. The class number appears in the MyUCSC Class Search. The course description on the Class Detail page of a Class Search indicates whether the course is an Interview Only course requiring instructor consent. To enroll in one of these classes, obtain a permission number from the instructor or department.

To enroll in independent study, you must frst pick up a petition for independent study at the department, college, or division offce and obtain the approval of the UCSC instructor who will supervise your study. Next, the sponsoring agency will assign a class number for you touse to enroll online.

# Requirements (Prerequisites and Restrictions)

 A class that has a prerequisite means that other courses must be completed or a placement exam must be satisfed before the course can betaken. Classes for which a C-, D+, D, D-, F, NP, W," or "I" is receiveddo not satisfy prerequisite requirements.

 A class that has restrictions is available only to certain categories of students.

Refer to the **Programs and Courses** section of the UCSC General Catalog to determine the prerequisites or restrictions of a class.

### Prerequisites satisfed at other institutions

If you believe course work completed at another institution satisfes a prerequisite, contact the department sponsoring the class.

# Secondary Discussion Sections/Labs

### What is a secondary discussion section/lab?

A section is a smaller discussion group or lab class which is taken as part of a credit course, but no credit is awarded. Secondary sections/labs are listed with the main lecture in AIS. Not all secondary sections require enrollment.

### **Swapping Sections**

To swap sections it is not necessary to drop the class. Use the edit function. For more information, see How to Change a Grade Option or Secondary Section.

### When the lecture or sections are closed (full)

If there is space in the lecture, but you cannot fnd an open section, you cannot enroll in the class. If you have a permission numberfor the lecture and all the sections are full, contact the department offering the course.

# Concurrent Enrollment

The Enrollment Information box in a MyUCSC Class Search will indicate previous or concurrent enrollment in another class is required. For example, if you enroll in BIOL-130L-01, you should concurrently enroll in the associated class, which is BIOL-130-01.

The term, "concurrent enrollment," can be confusing. Please note:

• it is not the same as a discussion section (see Secondary Discussion

Sections/Labs above);

 it is not the same as concurrent enrollment through UC Extension, in which a person enrolls in a regular Open University course as an Extension student.

# Wait-List Appointment

During your second pass, if a class is full, you may sign up for up to 10 wait-list credits. You should see a Wait-List Appointment period on MyUCSC with you other enrollment appointments.

For more information, including instructions and participating departments and classes, please visit the Offce of the Registrar 's **frequently asked questions on wait lists**. Be sure to check the FAQ web site for updated wait-list information.

# **Class Permission Numbers**

A class permission number is an assigned number that can override restrictions and/or prerequisites if a class is full. It is specifc to a class and can be used only once. After an unsuccessful attempt to add aclass, the number may be used again. Permission numbers are required toenroll beginning the eighth day of instruction.

To obtain a class permission number, consult with the instructor or department.

#### What a class permission number can override

A class permission number overrides course restrictions/prerequisites and/or overrides the closed (full) status of a class.

#### What a class permission number CANNOT override

Class permission numbers cannot override time conficts, your maximum allowed credits or holds.

**Time Conficts** 

#### Why you might have a time confict

Courses which have the same start and end times are considered a time confict. Check the Schedule of Classes for the most up-to-date class

information.

#### How to resolve a time confict

If your classes overlap but you and your instructors believe that youcan complete both classes in spite of the confict, you should call the Offce of the Registrar at 459-4412 for assistance. Some classes require written approval from the faculty.

# **Retaining Enrollments**

To retain a seat in your classes, you must attend the frst class meeting. Instructors may administratively drop anyone who does not attend.

# **Enrolling After Instruction Begins**

Attend the frst class meeting of any classes you want to add. Permission numbers are required for all classes after the seventh day of instruction but may be required earlier. If necessary, the instructor will issue a class permission number.

# Verify Your Enrollments

It is recommended that you verify your classes and grade options, via MyUCSC, after you complete your enrollment transactions. It is also recommended that you verify your enrollments and print your Class Schedule before the end of the Add/Drop/Swap period. Print your Class Schedule from the Student Center by clicking on Enroll and then clicking on the My Class Schedule tab.

Appointments are randomly assigned.

Enrollment Appointment FAQs available here.

# **Two-Pass Enrollment Appointment Schedule**

Get advising during Advising Week: May 9-13.

View your appointment time(s) on MyUCSC. Click on the Student Center, then click on Details in the Enrollment Dates Section.

Students may begin enrolling in classes at the designated First-Pass appointment time(s).

There are no enrollment appointments on weekends and holidays.

Wait-list enrollment is available during the second pass (applies only to classes with wait listing through MyUCSC).

Appointments are randomly assigned.

Enrollment Appointment FAQs available here.

**05/16:** Graduate Students: 19-unit limit; Appointments at 9:00 a.m.

**05/17:** Enrollment continues for graduate students.

**06/18:** New graduate student enrollment.

**10/02:** Graduate student enrollment fee deadline (must be enrolled in at least one course).

**10/14:** Add/Drop/Swap classes ends.

### Undergraduate Two-Pass Enrollment Appointment Schedule

Continuing students get advising during Advising Week, **May 9–13.** Advising for new students is available at campus orientation.

View your appointment time(s) on MyUCSC. Click on the Student Center, then click on Details in the Enrollment Dates Section.

Students may begin enrolling in classes at the designated First-Pass appointment time(s).

There are no enrollment appointments on weekends and holidays.

Fall enrollment will be closed to continuing undergraduates July 14.

Wait-list enrollment available for all new undergraduates beginning at 9:00 a.m., **August 8.** Enrollment re-opens for continuing UCSC students at 9:00 a.m., **August 8.** 

Enrollment Appointment FAQs available here.

Graduate Students, Priority Groups and Undergraduates First Pass

**05/16**: **Graduate students:** 19-credit limit; appointments at 9:00 a.m.

05/17: Enrollment continues for graduate students. First-pass enrollment

remains open to graduate students until 11:59 p.m. on May 23.

**05/16: Priority Groups:** 19-credit limit; 1:00 p.m.-4:00 p.m.; appointments every half hour.

**05/17:** First-pass enrollment remains open to priority groups until 11:59 p.m. on **May 23**.

**05/17: Seniors:** 19-credit limit; 9:00 a.m.-4:00 p.m.; appointments every half hour.

**05/18:** First-pass enrollment remains open to seniors until 11:59 p.m. on **May 23**.

**05/18: Juniors:** 14-credit limit; 9:00 a.m.-4:00 p.m.; appointments every half hour.

**05/19:** First-pass enrollment remains open to juniors until 11:59 p.m. on **May 23**.

**05/19: Sophomores:** 14-credit limit; 9:00 a.m.- 4:00 p.m.; appointments every half hour.

**05/20:** First-pass enrollment remains open to sophomores until 11:59 p.m. on **May 23**.

**05/20: Frosh:** 14-credit limit; 9:00 a.m.-4:00 p.m.; appointments every half hour.

**05/21:** First-pass enrollment remains open to frosh until 11:59 p.m. on **May 23**.

### Second-Pass Appointments

**05/24: Graduate Students:** 19-credit limit; 10-credit wait-list limit; 11:00 a.m.-12:00 p.m.; appointments every half hour

05/25: Enrollment continues for graduate students

**05/24: Priority Groups:** 19-credit limit; 10-credit wait-list limit; 12:00-1:00 p.m.; appointments every half hour

**05/25:** Enrollment continues for priority groups

**05/24: Seniors**: 19-credit limit; 10-credit wait-list limit; 1:00-4:00 p.m.; appointments every half hour

05/25: Enrollment continues for seniors

**05/25: Juniors:** 19-credit limit; 10-credit, wait-list limit; 9:00 a.m.-4:00 p.m.; appointments every half hour.

**05/26:** Enrollment continues for juniors.

**05/26: Sophomores:** 19-credit limit; 10-credit, wait-list limit; 9:00 a.m.-4:00 p.m.; appointments every half hour.

**05/27:** Enrollment continues for sophomores.

**05/27: Frosh:** 19-credit limit; 10-credit, wait-list limit; 9:00 a.m.-4:00 p.m.; appointments every half hour.

**05/28:** Enrollment continues for frosh.

### **Enrollment Continues**

**05/28:** Enrollment continues for all continuing students.

**07/15-08/07:** New Student Enrollment. Enrollment and wait lists closed to continuing undergraduate students.

**08/08:** Enrollment continues for all undergraduate students. Wait lists available for all new undergraduate students beginning at 9:00 a.m., **August 8.** 

**09/26:** Undergraduate student enrollment deadline (must be enrolled in at least one course)

**10/01:** Class permission numbers are required; wait lists are deleted.

**10/12:** Add/Drop/Swap classes ends.

Determining Your Academic Level

Frosh: 0-44.9 credits

Sophomore: 45-89.9 credits

Junior: 90-134/9 credits

Senior: 135+ credits

Revised: 05/09/16

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Last modifed:

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General Information	Sept. 20, 9:00 a.m12:00 p.m., 221 ISB (Interdisciplinary Sciences Building)	
Courses With Fees	FEMINIST STUDIES	
Evaluating Academic Performance	Sept. 20, 9:00-10:00 a.m., 320 Humanities 1 FILM AND DIGITAL MEDIA Sept. 20, 10:00 A.M12:00 P.m., 150 Studio C Communications	
General Education Requirements	ART AND DESIGN: GAMES AND PLAYABLE MEDIA Sept. 20, 9:00-10:00 a.m., 230 Digital Arts Research Center	
Schedule of Classes Archive	<b>HISTORY</b> Sept. 20, 10:00-11:30 a.m., Stevenson Fireside Lounge	
	HISTORY OF ART AND VISUAL CULTURE	

Sept. 20, 10:00 a.m.-12:00 p.m., 245 Porter

LATIN AMERICAN AND LATINO STUDIES Sept. 20, 11:00 a.m.-12:00 p.m., Charles E. Merrill Lounge

LEGAL STUDIES Sept. 20, 11:00 a.m.-12:00 p.m., 102 Merrill

LINGUISTICS Sept. 20, 10:00-11:30 a.m., 175 Stevenson

LITERATURE Sept. 20, 10:00 a.m.-12:00 p.m., 206 Humanities

**MOLECULAR CELL AND DEVELOPMENTAL BIOLOGY** Sept. 20, 9:00-10:00 a.m., 101 Engineering Auditorium, Jack Baskin Engineering Building

MUSIC Sept. 20, 9:00-9:45 a.m., Music Center Recital Hall

**PHILOSOPHY** Sept. 20, 10:00 a.m.-12:00 p.m., 250 Humanities 2

**POLITICS** Sept. 20, 10:00-11:00 a.m., 102 Merrill

**PSYCHOLOGY** Sept. 20, Frosh: 9:00–10:00 a.m.; transfers: 10:00-11:00 a.m.; B206 Earth and Marine Sciences

## SCHOOL OF ENGINEERING

#### **BIOENGINEERING AND BIOINFORMATICS**

Sept. 20, location TBA, Frosh: 9:00-10:00 a.m.; Transfers: 10:15-11:15 a.m.

#### **COMPUTER ENGINEERING**

Sept. 20, 152 Jack Baskin Engineering, Frosh: 9:00-10:00 a.m.; Transfers: 10:15-11:15 a.m.

#### COMPUTER SCIENCE

Sept. 20, 2 Media Theater, Frosh: 9:00-10:00 a.m.; Transfers: 10:15-11:15 a.m.

#### COMPUTER SCIENCE: COMPUTER GAME DESIGN

Sept. 20, 3 Thimann Hall, Frosh: 9:00-10:00 a.m.; Transfers: 10:15-

11:15 a.m.

#### **ELECTRICAL ENGINEERING**

Sept. 20, 192 Engineering 2, Frosh: 9:00-10:00 a.m.; Transfers: 10:15-11:15 a.m.

#### **ROBOTICS ENGINEERING**

Sept. 20, 194 Engineering 2, Frosh: 9:00-10:00 a.m.; Transfers: 10:15-11:15 a.m.

#### **TECHNOLOGY AND INFORMATION MANAGEMENT**

Sept. 20, 165 Jack Baskin Engineering, Frosh: 9:00-10:00 a.m.; Transfers: 10:15-11:15 a.m.

#### SOCIOLOGY

Sept. 20, 10:30 a.m.-12:00 p.m., 240 College Eight

#### **THEATER ARTS**

Sept. 21, 10:00-11:30 a.m., Second Stage Theater, Theater Arts Center

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# Placement Exams

## **Placement Exams**

Language placement exams are necessary for students who have not passed the prerequisite UCSC course. Students do not take a placement exam when enrolling at level 1 in a language they have never studied, EXCEPT FOR SPANISH. Students must take the placement exam to gain entry into Spanish level 1. Students who have had language instruction prior to UCSC must take the placement exam if they intend to continue study inthat language.

#### CHINESE LANGUAGE

Continuing students: for Priority Enrollment, see the Chinese instructors during their office hours. See the Languages and Applied Linguistics web site, http://language.ucsc.edu, for office hours and locations.

September 20, 10:00-11:30 a.m., see the faculty in 113 Cowell. Arrive promptly at 10:00 a.m. Written exam. Oral placement interviews will be conducted the first day of instruction.

#### FRENCH LANGUAGE

Continuing students: for Priority Enrollment, contact Renee Cailloux via email for an appointment. See the Languages and Applied Linguisticsweb site: http://language.ucsc.edu for office hours and locations.

September 21, 1:00-2:00 p.m., 131 Cowell. Orientation begins promptly at 1:00 p.m. Written exam. In case of orientation conflict, please request an appointment with Renée Cailloux (rcaillou@ucsc.edu).

#### GERMAN LANGUAGE

Continuing students: for Priority Enrollment, see German instructors during

their office hours. See the Languages and Applied Linguistics website, http://language.ucsc.edu, for office hours and locations.

**September 20, 1:00-2:30 p.m.**, 250 Humanities and Social Science 2. Approximately 15 minutes to complete the interview-style placement exam. Written exam if necessary.

#### **HEBREW LANGUAGE**

No placement exam is required for entry into Hebrew 1. Continuing students: for Priority Enrollment, see Hebrew instructor during office hours for placement into level 4. See Languages and Applied Linguistics web site: http://language.ucsc.edu for office hours and location.

#### ITALIAN LANGUAGE

Continuing students: for Priority Enrollment, see the Italian instructors during their office hours. See the Languages and Applied Linguistics web site: http://language.ucsc.edu for office hours and locations.

#### JAPANESE LANGUAGE

Continuing students: for Priority Enrollment, see Japanese instructors during their office hours. See the Languages and Applied Linguistics web site, http://language.ucsc.edu, for office hours and locations.

September 21, 3:00-4:30 p.m., see the faculty in 113 Cowell. Arrive promptly at 3:00 p.m. Written exam and short oral interview.

#### MUSIC

The Music Core Curriculum Placement Exam will be offered from 10 a.m.-12:30 p.m., Tuesday, Sept. 20, at the Music Center Recital Hall. Individual lesson auditions will be held from 1:00-4:00 p.m., Tuesday, Sept. 20, in the Music Center, second floor.

#### PORTUGUESE LANGUAGE

No placement exam is necessary for entry into Portuguese 1A. Continuing students: for Priority Enrollment, see Portuguese instructor during office hours for placement into Portuguese 60A. See Languages and Applied Linguistics web site: http://language.ucsc.edu for office hours and location.

#### **RUSSIAN LANGUAGE**

No placement exam is required for entry into Russian 1. Continuing students: for Priority Enrollment, see Russian instructor during office hours for placement into level 4. See Languages and Applied Linguistics web site: http://language.ucsc.edu for office hours and location.

#### SPANISH LANGUAGE

The placement exam is an online exam and can be taken at any time. The Spanish placement exam is at http://www.ic.ucsc.edu/test/. NOTE: It takes 3 to 4 days for your exam results to be posted—make sure you complete the placement exam a minimum of one week prior to your designated appointment time for Priority Enrollment.

#### SPANISH FOR HERITAGE SPEAKERS

See information posted at http://language.ucsc.edu.Once at this site, click on Placement at the top of the screen, and then select Spanish for Heritage Speakers to view the Self-Placement Guidelines for SPHS.

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# **Final Examinations**

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## **Final Examination Schedule Revisions**

Beginning fall quarter 2016, please note that changes have been made to the fnal examination schedule.

The schedule for fnal examinations has been revised to add fnal examinations on Fridays during the fall and winter quarters in addition to the scheduled fnals on Monday through Thursday. Spring fnal examinations will still be scheduled Monday through Thursday in spring 2017. The fnal examination schedule for fall 2016 can be found below.

# **Final Examination Policies**

Final examinations are required in all undergraduate courses unless the department or other agency sponsoring the course has obtained permission from the Committee on Educational Policy to evaluate students in another manner. Final examinations are only given during the examination-week period at the time announced in the Schedule of Classes, usually in the same room used for class meetings during the quarter. No change in the time or date of a fnal examination may occur unless the course sponsoring agency has obtained the approval of the Committee on Educational Policy (CEP). Requests must be received by CEP not later than the frst week of the quarter in which the course is occurring. Completion or submission of fnal examinations, including the closed week before fnal examinations. When fnals are administered (not during week 10), they must be completed at the scheduled examination time and may not require more than the scheduled three-hour time block. If a take-home examination is not assigned until the week designated for fnal examinations, it cannot require more than three hours to complete.

To avoid three fnal examinations on the same day, students may want to consider the fnal exam schedule when enrolling in courses.

Instructors may bar students from taking the examination if they arrive late. If a student misses an examination due to an unavoidable emergency, the instructor may agree to give an Incomplete and schedule amakeup examination provided that the student's work is passing up to that point. When a fnal examination is one of the regular requirements in a course, no one taking the course may be individually exempted from it. Travel plans for vacation are not an emergency, and should not be made without checking the fnal examination schedule.

## Closed Week

No examinations or tests other than laboratory exams, quizzes, or individual makeup exams may be given during the last week of instruction.

### **Examination Retention**

An instructor may release to individual students the original fnal examinations (or copies). Otherwise, the instructor will retain fnal examination materials at least until the end of the next regular term. During that time students will be allowed to review their examinations.

### **Religious Observance**

Given the diversity of religious practice within the campus community, academic and administrative units are encouraged to make reasonable accommodation when the schedule of a required campus event conficts with an individual's religious creed. It is the official policy of the University of California, Santa Cruz, to accommodate, without penalty, requests for alternate examination times in cases where the scheduled time for the examination violates a student's religious creed.

Requests for accommodation for religious observance must be made directly to the faculty member in charge of the course within the frst two weeks of the term or as soon as possible after an examination date is announced. Instructors are expected to make reasonable accommodation for such requests. Students who are unable to reach a satisfactory arrangement with an instructor should consult the head of the unit sponsoring the course.

### Accommodations for Disability

Students with documented disabilities that require examination modifications will be accommodated in compliance with state and federal laws. Reasonable accommodations will be made based on recommendations from the **Disability Resource Center**.

# Fall 2016 Final Examination Schedule

Class	Start	Exam Date	Exam Times
MWF	8:00 a.m.	Monday, December 5	4:00–7:00 p.m.
MWF	9:20 a.m.	Tuesday, December 6	8:00–11:00 a.m.
MWF	10:40 a.m.	Tuesday, December 6	4:00–7:00 p.m.
MWF	12:00 p.m.	Wednesday, December 7	8:00–11:00 a.m.
MWF	1:20 p.m.	Wednesday, December 7	12:00–3:00 p.m.
MWF	2:40 p.m.	Thursday, December 8	4:00–7:00 p.m.
MWF	4:00 p.m.	Thursday, December 8	8:00–11:00 a.m.
MW	5:20 p.m.	Friday, December 9	8:00–11:00 a.m.
MW	7:10 p.m.	Monday, December 5	7:30–10:30 p.m.
TuTh	8:00 a.m.	Monday, December 5	8:00–11:00 a.m.
TuTh	9:50 a.m.	Thursday, December 8	12:00–3:00 p.m.
TuTh	11:40 a.m.	Tuesday, December 6	12:00–3:00 p.m.
TuTh	1:30 p.m.	Monday, December 5	12:00–3:00 p.m.

TuTh	3:20 p.m.	Wednesday, December 7	4:00–7:00 p.m.	
TuTh	5:20 p.m.	Tuesday, December 6	7:30–10:30 p.m.	
TuTh	7:10 p.m.	Wednesday, December 7	7:30–10:30 p.m.	
Non-Standard 1		Friday, December 9	12:00–3:00 p.m.	
Non-Standard 2		Thursday, December 8	7:30–10:30 p.m.	

\*Non-Standard 1: classes which have their frst meeting M or W or F and do not begin at 8:00 a.m., 9:20 a.m., 10:40 a.m., 12:00 p.m., 1:20 p.m., 2:40 p.m., 4:00 p.m., 5:20 p.m., or 7:10 p.m.

\*\*Non-Standard 2: classes which have their frst meeting T or Th and do not begin at 8:00 a.m., 9:50 a.m., 11:40 a.m., 1:30 p.m., 3:20 p.m., 5:20 p.m., or 7:10 p.m.

# Fall 2016 Final Exam Schedule by Time Block

Exam Day/ Exam Time	Monday, December 5	Tuesday, December 6	Wednesday, December 7	Thursday, December 8	Friday, December 9
Exam Period 8:00–11:00 a.m.	Tues, Thur 8:00 a.m.	Mon, Wed, Fri 9:20 a.m.	Mon, Wed, Fri 12:00 p.m.	Mon, Wed, Fri 4:00 p.m.	Mon, Wed 5:20 p.m.
Exam	Tues, Thur	Tues, Thur	Mon, Wed, Fri	Tues, Thur	Non-

Period 12:00–3:00 p.m.	1:30 p.m.	11:40 a.m.	1:20 p.m.	9:50 p.m.	Standard 1
Exam Period 4:00–7:00 p.m.	Mon, Wed, Fri 8:00 a.m.	Mon, Wed, Fri 10:40 a.m.	Tues, Thur 3:20 p.m.	Mon, Wed, Fri 2:40 p.m.	
Exam Period 7:30–10:30 p.m.	Mon, Wed 7:10 p.m.	Tues, Thur 5:20 p.m.	Tues, Thur 7:10 p.m.	Non- Standard 2	

# Spring 2016 Final Examination Schedule

Class	Start	Exam Date	Exam Times
MWF	8:00 a.m.	Wednesday, June 8	4:00–7:00 p.m.
MWF	9:30 a.m.	Wednesday, June 8	8:00–11:00 a.m.
MWF	11:00 a.m.	Monday, June 6	12:00–3:00 p.m.
MWF	12:30 p.m.	Monday, June 6	4:00–7:00 p.m.
MWF	2:00 p.m.	Tuesday, June 7	7:30–10:30 p.m.
MWF	3:30 p.m.	Tuesday, June 7	12:00–3:00 p.m.
MW	5:00 p.m.	Wednesday, June 8	7:30–10:30 p.m.

MW	7:00 p.m.	Thursday, June 9	12:00–3:00 p.m.
TuTh	8:00 a.m.	Tuesday, June 7	4:00–7:00 p.m.
TuTh	10:00 a.m.	Tuesday, June 7	8:00–11:00 a.m.
TuTh	12:00 noon	Monday, June 6	8:00–11:00 a.m.
TuTh	2:00 p.m.	Wednesday, June 8	12:00–3:00 p.m.
TuTh	4:00 p.m.	Thursday, June 9	8:00–11:00 a.m.
TuTh	6:00 p.m.	Monday, June 6	7:30–10:30 p.m.
Non-Standard 1		Thursday, June 9	4:00–7:00 p.m.
Non-Standard 2		Thursday, June 9	7:30–10:30 p.m.

\*Non-Standard 1: classes which have their frst meeting M or W or F and do not begin at 8:00 a.m., 9:30 a.m., 11:00 a.m., 12:30 p.m., 2:00 p.m., 3:30 p.m., 5:00 p.m., or 7:00 p.m.

\*\*Non-Standard 2: classes which have their frst meeting T or Th and do not begin at 8:00 a.m., 10:00 a.m., 12:00 noon, 2:00 p.m., 4:00 p.m., or 6:00 p.m.

# Spring 2016 Final Exam Schedule by Time Block

Exam Day/	Monday,	Tuesday,	Wednesday,	Thursday,
Exam Time	June 6	June 7	June 8	June 9
Exam Period	Tues, Thur	Tues, Thur	Mon, Wed, Fri	Tues, Thur
8:00–11:00 a.m.	12:00 p.m.	10:00 a.m.	9:30 a.m.	4:00 p.m.
Exam Period	Mon, Wed, Fri	Mon, Wed, Fri	Tues, Thur	Mon, Wed
12:00–3:00 p.m.	11:00 a.m.	3:30 p.m.	2:00 p.m.	7:00 p.m.
Exam Period	Mon, Wed, Fri	Tues, Thur	Mon, Wed, Fri	Non-Standard 1
4:00–7:00 p.m.	12:30 p.m.	8:00 a.m.	8:00 a.m.	
Exam Period	Tues, Thur	Mon, Wed, Fri	Mon, Wed	Non-Standard 2
7:30–10:30 p.m.	6:00 p.m.	2:00 p.m.	5:00 p.m.	

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# **General Information**

MyUCSC | Name Change | Nonrelease of Public Information | Transcript Information | Title IX and Sexual Harassment

## MyUCSC Portal Password

Yours password is required each time you use the MyUCSC portal. Your password is assigned to you when you receive your student identification number.

We strongly suggest that you change your password and set up a password hint the frst time you access the MyUCSC portal.You may select a minimum of eight characters (one character must be a numeral) as your new password. You may also change your password any time thereafter.

It is extremely important that your password remain confdential. Do not give it to anyone. If you forget your password or believe the privacy of your password has been compromised, e-mail help@ucsc.edu to reset your password.

## Name Change

Name Change petitions are available online from the Offce of the Registrar. A student who is currently enrolled or has applied to graduate and is requesting an offcial name change on his or her academic records must complete this form and present it, in person, at the Offce of the Registrar. You must submit documentation showing legal change of name (court order) or use of requested name on offcial documentation (e.g., drivers license, social security card, passport, marriage certifcate, etc.). You may also correct your name at the Offce of the Registrar if, for example, it is misspelled or the punctuation is incorrect. Be prepared to show proof of the correctly spelled name.

When you fle a Name Change petition, you may also order and pay for a new student ID card at the Bay Tree Bookstore Building.

## Nonrelease of Public Information

The following information is considered public information and may be disclosed: name, college or local address, e-mail address, local telephone number, college and major feld of study, dates of attendance, class level, enrollment status, intercollegiate athlete's height and weight, and degrees and honors received.

To have this information withheld from release, go to the Personal Information area on the MyUCSC portal and select privacy settings from the drop-down menu. Be sure that you understand the implications of fling this request. Every single item listed above will be withheld.

Once a Request for Nonrelease of Public Information is fled, it remains in effect—even after you are no longer attending UCSC—until you request to rescind it via the MyUCSC portal, or by letter.

## **Transcript Information**

A transcript is an offcial copy of a student's academic history at UCSC. Transcript requests are not processed if you have outstanding fnancial obligations to the university. If you received a message afterordering your transcripts that indicates you have a hold on your transcripts, please contact Student Business Services via e-mail at oarinfo@ucsc.edu.Two versions of your offcial UCSC student records are available from the Offce of the Registrar: with or without evaluations. See ordering transcripts for information about ordering transcripts and for transcript fees.

Transcripts with evaluations include:

Courses graded P, A, B, C, D, F, W, or I. NP will appear for courses taken fall 2001 and after. The grades of A, B, C, and D may be modifed by a plus (+) or minus (-). Incompletes lapse at the end of the subsequent quarter; in letter-graded courses, the I lapses to an F, in Pass/No Pass grading, to a No Pass. Degrees awarded, honors, number of transfer credits, evaluations of courses, and an evaluation of comprehensive examination or senior thesis also appear.

Transcripts without evaluations include:

Courses graded P, A, B, C, D, F, W, or I. NP will appear for courses taken fall 2001 and after. The grades of A, B, C and D may be modifed by a plus (+) or minus (-). Incompletes lapse at the end of the subsequent quarter; in letter-graded courses, the I lapses to an F, in Pass/No Pass grading, to a No Pass.

Degrees awarded, honors, and number of transfer credits also appear.

#### **Requesting a Transcript**

The fastest way to order a transcript is via the web with a credit ordebit card. Credit/debit card orders must be requested through Credential Solutions, a vendor that provides this service through an agreement with UC Santa Cruz. To use the online ordering system, go to Ordering UCSC Transcripts.Under Ordering by Credit Card, select the Credential Solutions icon. This is a secure, encrypted site. There is an additional \$2.00 service charge to use this service.

#### **Transcript Availability**

Transcripts are available as follows:

- approximately 10 days after the end of the quarter to include grades, or
- approximately six weeks after the end of the quarter to include evaluations or a degree if applicable.

#### **Processing/Mailing Time**

Allow one to two weeks for processing from the time your request is received by our offce. During the peak period (November through February), processing may take longer.

Rush Service: For an additional \$20, you may request rush service. Rush service ensures your transcript orderwill be mailed no later than two business days from the day you receive the "Order Complete" e-mail (excluding weekends, holidays, and campus closures).

You may request and pay an additional fee for your transcript to be mailed via next-day service. This service provides fast delivery and a receipt that

the transcript was received by the recipient. This service expedites transit time, not processing time. Federal Express is used forall destinations, and it will not deliver to post offce box addresses or on weekends. The additional charge for Federal Express within the U.S. is \$20 for up to fve transcripts going to the same address. The additional charge for Federal Express outside the U.S. is \$30 per transcript (with or without evaluations). Please note that if the appropriate fee has not been received for next-day service, you transcript will be sent via regular mail.

#### **UCSC Extension Transcripts**

Transcripts for UC Extension courses can be found at the UC Extension Student Services web site.

## Title IX Officer/Sexual Harassment Officer

The Title IX Office provides assistance in resolving and investigating complaints of sexual harassment and sexual violence (sexual assault, dating violence, domestic violence, and stalking). Additionally, we provide education and training to prevent and raise awareness and expand understanding of sexual harassment and sexual violence. To report a possible Title IX violation or to ask questions about the Title IX reporting process please contact Tracey Tsugawa at (831)459-2462. Copies of the UC Sexual Violence and Sexual Harassment Policy and the UC Santa Cruz Title IX Procedures are available to all students, faculty, and staff by contacting Tracey Tsugawa, Title IX Officer, at (831) 459-2462. E-mail: ttsugawa@ucsc.edu. For information about how to support survivors and resources that are available, please visit the safe.ucsc.edu website. The Title IX Office is also available to investigate other violations of Title IX, such as sex/gender discrimination in student services or academic programs.

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# **Courses With Fees**

CampusCourse Materials Fees for the 2016-17 academic year will be posted oncethey are set by the Miscellaneous and Course Materials Fee Advisory Committee. Last year's fee schedule is **available online here**. Contact the departments for more information.

**Note for fnancial aid recipients:** A modest allowance for course materials fees is included in the cost ofattendance budget on which your fnancial aid is based. If high course material fee costs are preventing you from enrolling in a course(s) and you need additional assistance, contact the Financial Aid and Scholarship Offce to discuss your options.

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# **Evaluating Academic Performance**

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## **Undergraduate Students**

## Pass/No Pass Grading Option

Students may elect the Pass/No Pass grading option and may change their grading option in a course up to the 15th day of instruction. For the Pass/No Pass option, students receive a P for work that is performedat C or clearly passing level or better. For work that is not clearly passing, no academic credit is awarded; and students receive a NP (No Pass). Beginning fall 2001, the grade notation NP appears on the official transcript in all cases, regardless of when a student was admitted. For work that is passing, but incomplete, the grade notation I(Incomplete) may be issued.

The following courses are not available for a letter grade:

Student Directed Seminars: Courses Numbered 42 College Eight 80C College Nine 80C College Ten 80C, 110, 110B Cowell 10 Earth Sciences 190 Economics 93, 191, 193, 193F, 198, 198F Environmental Studies 83, 183, 184 Film 198, 198F History of Art and Visual Culture 198 Kresge 80C Linguistics 190 Merrill 10, 85B, 85C Oakes 80C Physical Education (all courses) Psychology 193, 198 Social Sciences 194B Stevenson 10 Theater Arts 45 Writing 11A-B-C, 22A-B, 180, 191D

## Letter Grading Option

Before the Grade Option deadline (the 15th day of instruction), confrm your letter grade request for each course on the MyUCSC portal.

## In Progress Notations

The notation IP (In Progress) is reserved for a single course extending over two or three terms of an academic year. The grade for such a course may be awarded at the end of the course and shall then be recorded as applying to each of the terms of the course. A student satisfactorily completing only one or two terms of a course, extending over two or three terms of an academic year, will be given grades for those terms. The grade option selected in the frst quarter of the multiple term sequence applies to all quarters of the sequence.

## Grade Changes

Incomplete grade notations of "I" must be changed to fnal grades, based upon work submitted to the instructor, within the deadline for Incompletes. Other grade changes can be made by the instructor only on the basis of clerical or procedural error and never on the basis of reexamination or completion of additional work.

## Accessing Grades

You may access your grades for any quarter via the MyUCSC portal. Grades are usually available about one week after the end of the quarter.

## Catalog Rights

Effective for all undergraduates who entered in fall quarter 1993 or after, students may follow the degree requirements from either the UCSC General Catalog published at the time of entering UCSC or subsequent catalog(s). Students need not follow a catalog in its entirety, but may elect to follow different catalog years for their college requirements, university and general education requirements, the requirements of theirmajor(s), and the requirements of any minor(s).

Catalog year will initially be set for the frst year of enrollment at UCSC. Students may elect to follow requirements from other catalog year(s) when fling the Proposed Study Plan/Declaration of Major/Minor. All requirements for graduation outlined in the catalog(s) selected mustbe met before graduation. Changing catalog year(s) is done by submitting a new Proposed Study Plan/Declaration of Major/Minor.

Students transferring from other collegiate institutions may elect to meet as graduation requirements one of the following:

- those in effect at the time of transfer to UCSC;
- those subsequently established; or
- those in effect when the student entered a previous collegiate institution, provided that entry was not more than three years prior to the
- time of transfer to UCSC.

Students who seek readmission to UCSC after a break in attendance greater than two years (six regular quarters) must adhere to the graduation requirements in effect at the time of readmission or those subsequently established.

Students who entered prior to 1993 should see an adviser. Their catalog year(s) for graduation, whether the year they entered UCSC or subsequent year(s), will be decided at the discretion of their major department and/or their college.

## Undergraduates Who Entered UCSC Prior to Fall 1997

Guidelines for undergraduates who entered UCSC between fall 1997 and spring 2001 also apply to undergraduates who entered UCSC prior to fall 1997, with the following exception: those who entered prior to fall 1997may elect letter grades, but a grade-point average will not be displayed on the official transcript. All undergraduates, regardless of when they entered UCSC, must meet the UC minimum GPA requirement in order to receive a degree from the University of California: 2.0 calculated from all UCSC letter-graded courses and from all letter-graded courses taken at other UC campuses and through the Education Abroad Program.

## Grade Point Average

The grade point average is determined by dividing the number of gradepoints earned by the number of credits attempted for a letter grade. The number of grade points earned for a course equals the number of grade points assigned multiplied by the number of course credits. For example, suppose a student takes three 5-credit courses and receives grades of A-, B-, and

### C+.

Grade	Grade Points*	Course Credits	Total Grade Points*
A-	3.70	5	18.50
B-	2.70	5	13.50
C+	2.30	5	11.50
Total		15	43.50

#### Grade Point Average

#### 43.50 divided by 15 = 2.90 GPA

Grade points are assigned to each letter grade as shown below. Grades shown in **bold** (W, I, IP, P, NP) are not included in the UCSC GPA.

A+ = 4.00	B+ = 3.30	C+ = 2.30	D+ = 1.30	F = 0.00	IP = 0.00
A = 4.00	B = 3.00	C = 2.00	D = 1.00	W = 0.00	NP = 0.00
A- = 3.70	B-==2.70	C- = 1.70	D-=0.70	I = 0.00	NP = 0.00

## Graduate Students

## Satisfactory/Unsatisfactory Grading and the Letter Grade Option

Beginning fall 1997, all graduate students in graduate or undergraduate courses will be graded Satisfactory (S) (equivalent to a Bor better), Unsatisfactory (U), or Incomplete (I). Graduate students also have the option of receiving a letter grade of A, B, C, D, or F in most courses. The grades of A or B shall be awarded for satisfactory work. Grades of C or D will not satisfy any course requirement for a graduate degree at UCSC.

In order to receive a letter grade, you must enter your letter grade request no later than the 15th day of instruction for each class in eachquarter.

## Evaluations

Graduate students receive an evaluation for all courses except those with no credit value.

## Incompletes

An Incomplete (I) grade notation may be assigned when the graduate student's work is of passing quality but is incomplete. See the GraduateStudent Handbook for complete instructions about arrangements to receive and to remove an Incomplete grade notation.

## In Progress

The notation IP (In Progress) is restricted to certain sequential courses that extend over two or three

quarters of an academic year. The grade option you select in the frst quarter of the multiple term sequence applies to all quarters of the sequence. You receive the same notation for each course upon completion of the two- or three-quarter sequence, and the fnal grade is applied to all quarters.

## **Repeating Courses**

Graduate students may repeat a course in which they earn a grade of C, D, F, or U. Degree credit for a repeated course will be granted only once, and the most recently earned grade will be used to determine whether a degree requirement has been met.

### **UCSC Graduate Grading Policies**

	Satisfactory/Unsatisfactory Grading	If You Elect a Letter Grade
Enrollment	You must request Satisfactory/Unsatisfactory grading by the published deadline.	You must request a letter grade by the published deadline.
Available Grades	You will be graded S (equivalent to a B or better), U (unsatisfactory), or I (Incomplete).	You will be graded A, B, C, D, F, or I (Incomplete).
Degree Requirements	If you receive a U, the course cannot be used to satisfy a degree requirement.	If you receive a C, D, or F, the course cannot be used to satisfy a degree requirement.

Incompletes	An I (Incomplete) may be assigned if your work is of passing quality, but is incomplete. You must petition to remove the I and submit the completed coursework to the instructor by the end of the third quarter following that in which the grade notation I was received unless the instructor or department specifes an earlier date. If you fail to fle the petition and complete the work, or if the instructor	An I (Incomplete) may be assigned if your work is of passing quality, but is incomplete. You must petition to remove the I and submit the completed coursework to the instructor by the end of the third quarter following that in which the grade notation I was received unless the instructor or department specifes an earlier date. If you fail to fle the petition and complete the work, or if the instructor does not submitan A, B, C, or D, the Incomplete will be changed to an F.
Repeats	You may repeat courses	You may repeat courses graded C, D, or F. Credits are counted once, and the most recently earned grade

Either way

 Graduate students enrolled in physical education courses will be graded Pass/No Record.

graded Unsatisfactory.

 Graduate students enrolling in undergraduate courses will be graded as outlined above.

### UCSC Undergraduate Grading Policies

1

Undergraduates Entering UCSC Fall 2001 and After

Undergraduates Entering UCSC Fall 1997–Spring 2001

2

determines whether a degree

requirement has been met.

When students enroll, letter

When enrolling,

Enrollment	grading is the default. Thestudents are required1P/NP option is available only2to choose either letterto students in good academicgrading or Pass/Nostanding.Pass grading.	
	<ul> <li>Students may change the grading option up to the 15th day of</li> <li>instruction.</li> </ul>	
Withdrawal	<ul> <li>After the last day to drop a course, students may withdraw from</li> <li>a course whether enrolled for a letter grade or for Pass/No Pass</li> <li>grading. The Academic and Administrative Calendar lists</li> <li>deadlines for withdrawingfrom a course.</li> </ul>	
Grades	<ul> <li>If enrolled in a course for a letter grade, students will receive a grade of A+, A, A-, B+, B, B-, C+, C, D, F, W (Withdraw), I (Incomplete), or IP (In Progress). If enrolled in a course for Pass/No Pass, students will receive a grade of P (Pass), NP (No Pass), W (Withdraw), I (Incomplete), or IP (In Progress).</li> <li>Note: Beginning fall 2001, NP grades will appear on offcial transcripts of all students, like all other grades.</li> </ul>	
Evaluations	<ul> <li>Beginning fall 2010, undergraduate evaluations are provided at</li> <li>the option of the faculty. In each course for which you receive a</li> <li>grade of Dor better (or P), an evaluation of your academic</li> <li>performance may be submitted.</li> </ul>	
	Students who have received a letter grade in at least 2/3 of their credits attempted at UCSC is calculated from UCSC courses, coursestaken through the Education Abroad program, and courses taken on another UC campus in an Students who receive	

UCSC Grade PointAverage	1	intercampus exchange program. The UCSC GPA is displayed on the offcial transcript. Courses taken through the Domestic Exchange Program and UC Extension are not calculated in the UC or the UCSC GPA.	2	letter grades in fewer than 2/3 of their UCSC credits attempted are not eligible for UCSC GPA. Courses taken through the Domestic Exchange Program and UC Extension are not calculated in the UC or the UCSC GPA.
UC Grade Point Average	1 2	All students have a UC GPA calcul lettergrade at UCSC, at other UC Education Abroad Program. The transcript but is available from the grades from a previous quarter. Y 2.0 in order for you to graduate. O Domestic Exchange Program and calculated in the UC or the UCSC	camp UC GF MyU Your UC Course UC E	uses, and through the PA is not on the offcial CSC when checking C GPA must be at least es taken through the xtension are not
	1	Departments may require that son satisfy the major must be taken for		
Satisfying Requirements	1 2	A course graded D or F cannot be prerequisite or to satisfy major or g requirements. Credits earned with satisfactory academic progress. A equivalent to a C or better and ca education requirements and will o academic progress.	genera n a D v Any co in be u	al education will not count toward urse graded P is used to satisfy general
Incompletes	1	The notation I (Incomplete) may b course isof passing quality but is arrangements must be madewith To remove the Incomplete, the st the completed coursework by the	not co the in udent	mplete. Prior structor for a grade of I. must fle a petition and

following quarter. If an I is not removed by the deadline, it will lapse to F or NP, depending on the grading option in effect. The F and the NP will appear on offcial transcripts, along with the removal of incomplete notation.

Undergraduates may repeat courses in which they earn a D, F, or No Pass. Courses in which a D or F is earned may not be repeated on a Pass/No Pass basis. Courses in which a grade of No Pass is earned may berepeated on the same basis or for a letter grade. Students may only repeat a maximum of 15 credits for courses in which a grade of D or F was received. In computing the GPA for these repeats, only the grade and corresponding grade points earned the last time the course was taken will be used. After the 15-credit maximum is reached, the GPA will be based on all grades assigned and total credits attempted. To repeat a course more than once, consult with your college adviser. Credit is not awarded more than once for the same course, but the grade assigned each time the course is repeated will be permanently recorded on the offcial transcript.

No more than 25 percent of the UCSC credits applied toward graduationmay be graded on a Pass/No Pass basis. This includes any credits completed in the Education Abroad Program or on another UC campus in an intercampus exchange program. Departments may require that some or all courses used to satisfy the major must be taken for a letter grade.

There is no limit on the number of credits

graded Pass/No Pass which may be applied toward graduation.

Students must complete all requirements for the major with a grade of P, C (2.0), or better. All undergraduates, regardless of when they entered UCSC, must meet the minimum UC GPA

2

Repeats

Graduation Requirements

#### 2

1

2

1

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# General Education Requirements

Fall 2016 Quarter

# **General Education Requirements**

Courses that FulfII General Education Requirements for Students Entering Fall 2010

Cross-Cultural Analysis (CC code)—One course required (5 credits)

One fve-credit course or equivalent is required that emphasizes understanding of one or more cultures and societies outside the United States.

Anthropology 2, 110G, 110H, 110K, 110O, 110P, 130A, 130B, 130C, 130E, 130F, 130H, 130I, 130J, 130L, 130M, 130T Applied Linguistics 113 Chinese 6 Cowell College 83, 84, 87 Education 170, 171 Environmental Studies 154 Feminist Studies 1, 10, 40, 80S, 120, 175 Film and Digital Media 132A, 132B, 165E, 165G, 168 French 4, 5, 6 German 4, 5, 6, 119 History 2A, 2B, 11A, 11B, 30, 40A, 40B, 41, 50, 62A, 62B, 63, 65A, 70A,

70B, 74A, 80N, 80Y, 101A, 101B, 101C, 105, 106A, 107, 134B, 137A, 137B,137C, 140B, 140C, 140D, 140E, 147A, 147B, 147C, 150A, 150C, 152, 155, 156, 157, 159A, 159B, 159D, 160A, 160C, 163B, 166, 167B, 173A, 173B, 173C, 174, 176, 178C, 181, 181A History of Art and Visual Culture 10, 20, 22, 24, 58, 70, 85, 110, 111, 122A, 122B, 123B, 124A, 124B, 124C, 124D, 127A, 127B, 143C, 160A, 162A, 162B, 172, 179, 180A, 190N, 191O History of Consciousness 185C Italian 4, 5, 6, 106 Japanese 5, 6 Languages 80D Latin American and Latino Studies 30, 50, 60, 80D, 80H, 80I, 80Q, 80S, 80X, 121, 140, 145, 152, 165, 169, 170, 194G, 194I, 194M, 194Q Linguistics 80C Literature 61S, 80D, 80T, 80W, 114A, 133D, 137A, 141A, 141D, 141E, 155E, 164B, 181D, 181E, 185H, 188I, 189A, 189B, 189E, 189L, 189M, 189S, 190X Music 11D, 80A, 80I, 80P, 80Q, 80S, 80T, 80X, 150I, 180D Philosophy 22 Politics 60, 65, 166 Portuguese 65A, 65B Russian 4, 5, 6, 80 Sociology 15, 162, 188A Spanish 4, 5, 5M, 6, 156A, 156J, 156M, 190A Spanish for Heritage Speakers 4, 5, 6 Theater Arts 22, 80Z, 122, 151I, 161D, 167

# Ethnicity and Race (ER code)—One course required (5 credits)

One fve-credit course or equivalent is required that focuses on issues of ethnicity and/or race.

Anthropology 110T, 130N, 159, 176D Art 80F Critical Race and Ethnic Studies 10, 100 Education 128, 140, 177, 181 Environmental Studies 147 Feminist Studies 20, 115, 139, 145, 150 Film and Digital Media 165B, 165D History 9, 10A, 10B, 12, 14, 74, 80X, 104D, 106B, 109A, 110A, 110H, 111, 115A, 115B, 116, 120, 121A, 121B, 123, 125, 126, 128, 134A, 178E,
181B
History of Art and Visual Culture 46, 60, 80, 140B, 140C, 140D, 163, 170,
190J, 190X, 191C
Latin American and Latino Studies 1, 20, 40, 45, 80F, 80J, 100, 112, 132,
143, 150, 161P, 166, 175, 178, 194C
Literature 61J, 61R, 80L, 80N, 147A, 160E, 161B, 162A, 164D, 164H,
164J, 165A, 189C
Music 80E
Sociology 156
Spanish 105, 156G
Theater Arts 80A, 80M, 151A, 161P, 166

# Interpreting Arts and Media (IM code)—One course required (5 credits)

One fve-credit course or equivalent is required that focuses on the practice, analysis, interpretation, and/or history of one or more artistic or mass media (media in which non-textual materials play primary roles).

Anthropology 110A, 110B, 110R, 120, 132 Art and Design: Games and Playable Media 80G Art 10D, 10E, 10F, 80D, 147T Computational Media 80K Cowell College 65 Crown College 60 Education 102, 120 Feminist Studies 14, 16, 21, 126 Film and Digital Media 80A, 80M, 80S, 80X, 130, 134A, 134B, 136A, 136B, 136D, 160, 162, 165C French 108 History 20, 75, 104C, 122A, 122B, 172B History of Art and Visual Culture 7, 27, 30, 31, 40, 41, 43, 45, 50, 51, 117, 122D, 127C, 127E, 133A, 135B, 135D, 135E, 135H, 135P, 137B, 137C, 137D, 137E, 140A, 140P, 141A, 141B, 141C, 141E, 141F, 141H, 141I, 141J, 141K, 143A, 143B, 143D, 151, 152, 154, 155, 160B, 190C, 191P, 191S History of Consciousness 80N Latin American and Latino Studies 70, 124, 128, 129, 176 Literature 61H, 149A, 155A, 155H, 157A, 189G Music 7, 11A, 80G, 80M, 80N, 80O, 80V, 80Y, 150C, 150P, 150T, 150X

Oakes College 128 Porter College 80K, 90B, 130A Theater Arts 10, 20, 31P, 40, 80D, 80L, 80N, 80P, 80Q, 108, 113, 116A, 117, 130, 131P, 165

# Mathematical and Formal Reasoning (MF code)—One course required (5 credits)

One fve-credit course or equivalent is required that emphasizes university-level mathematics, computer programming, formal logic, or other material that stresses formal reasoning, formal model building, or application of formal systems.

Applied Mathematics and Statistics 3, 6, 10, 11A, 11B, 15A, 15B, 20, 114, 147 Art 101 Astronomy and Astrophysics 2, 3, 4, 5, 12, 13, 15, 16 Biomolecular Engineering 160 College Eight 81B Computer Engineering 8, 16 Computer Science 5C, 5J, 5P, 10, 11, 12B Earth and Planetary Sciences 11, 81B Economics 11A, 11B Mathematics 3, 11A, 11B, 19A, 19B, 20A, 20B, 21, 22, 23A, 23B, 100 Music 80L, 130 Philosophy 9 Physics 5A, 6A, 7A

# Scientifc Inquiry (SI code)—One course required (5 credits)

One fve-credit course or equivalent is required that focuses on the essential roles of observation, hypothesis, experimentation and measurement in the sciences.

Anthropology 1, 3 Astronomy and Astrophysics 1, 6 Biology: Molecular, Cell, and Developmental 80A, 80E, 80J Chemistry and Biochemistry 1A College Eight 81C Crown College 85 Earth and Planetary Sciences 2, 3, 5, 7, 8, 10, 20, 65 Electrical Engineering 80T, 81C Environmental Studies 24 History 101D Linguistics 50 Microbiology and Environmental Toxicology 80E Ocean Sciences 1, 80A Physics 1, 5B, 5C, 6B, 6C

# Statistical Reasoning (SR code)—One course required (5 credits)

One fve-credit course or equivalent is required that focuses on developing skills in approaching quantitative data and statistical reasoning.

Applied Mathematics and Statistics 5, 7, 80A, 80B, 131, 132 Biology: Evolutionary and Ecology 80S Computer Engineering 7, 107, 145 Computer Science 17, 80L Earth Sciences 12, 125 Economics 113 Electrical Engineering 80S Linguistics 147, 157 Mathematics 4 Ocean Sciences 90 Philosophy 8 Physics 133 Psychology 2 Sociology 3B

# Textual Analysis and Interpretation (TA code)—One course required (5 credits)

One fve-credit course or equivalent is required that has as its primary methodology the interpretation or analysis of texts.

Biology: Molecular, Cell, and Developmental 114, 126, 127 Biomolecular Engineering 122H, 177, 178 Chinese 103, 104, 105, 107, 108 College Eight 80A, 80B, 80C Crown College 80F History 13, 100, 147D History of Consciousness 12, 112, 115, 187 Japanese 105, 109 Kresge College 16 Latin American and Latino Studies 131, 144, 180 Linguistics 108 Literature 1, 61F, 61K, 61M, 61P, 61Z, 80E, 80I, 80V, 80Z, 102, 110A, 111B, 111D, 112C, 112I, 114C, 118A, 120B, 120C, 120F, 121G, 125B, 129A, 131D, 136B, 139A, 146A, 146D, 149D, 149G, 156S, 160F, 166E, 167E, 185L, 186A Mathematics 181 Philosophy 11 Politics 4, 10, 20 Sociology 164 Spanish 156F Stevenson College 23, 81A, 81B Theater Arts 61A, 61B, 61C, 80K, 80X, 163H, 163K

### Perspectives (5 credits)

Choose one fve-credit course or equivalent from any of the three following categories: PE-E, PE-H, PE-T.

### Environmental Awareness (PE-E code)

Courses focus on humankind's interactions with nature.

Anthropology 110E, 110W, 146, 147 Art 80B **Biology: Evolutionary and Ecology 85** College Ten 105 **Community Studies 149** Crown College 80L Earth and Planetary Sciences 1, 9, 106, 110A Electrical Engineering 80J, 180J Environmental Studies 25, 65, 80B, 125, 146 History 177 History of Art and Visual Culture 44, 116, 142, 143G Latin American and Latino Studies 80P, 164 Music 80K Ocean Sciences 80B Physics 2 Sociology 125, 173, 185 Technology and Information Management 155

### Human Behavior (PE-H code)

Courses focus on aspects of individual human behavior or the operation of human groups.

Anthropology 110D, 110N Applied Linguistics 80 Art 80X Art and Design: Games and Playable Media 80I Community Studies 156 Cowell College 82, 138A Economics 1, 2 History 76 Latin American and Latino Studies 149, 159, 174, 194F Philosophy 23, 24 Politics 1, 70, 101 Psychology 1 Sociology 136, 137, 159, 172 Technology and Information Management 115 Theater Arts 80C

### Technology and Society (PE-T code)

Courses emphasize issues raised by the prevalence of technology in society.

Art and Design: Games and Playable Media 80H Biomolecular Engineering 5, 80G, 80H Computer Engineering 80A, 80E, 80N Computer Science 2, 80J, 80S, 119 Cowell College 78 Crown College 80J Environmental Studies 176 Feminist Studies 30, 124, 133 Film 80T, 80V, 136C History 60 History of Art and Visual Culture 140E, 143E Literature 126A Music 80C Philosophy 80G Sociology 115 Stevenson College 90 Theater Arts 80T

### Practice (minimum 2 credits)

Choose one minimum two-credit course from any of the three following categories: PR-E, PR-C, PR-S

### Collaborative Endeavor (PR-E code)

Courses provide signifcant experience with collaboration on a project.

Anthropology 179, 189 Art and Design: Games and Playable Media 120 Biology: Molecular, Cell, and Developmental 188 Biomolecular Engineering 88A, 123A, 123B, 180 College Nine 120 College Ten 120 Computational Media 120 Computer Engineering 123A, 129B Computer Science 116, 183 Cowell College 122 Crown College 38, 79 Earth and Planetary Sciences 109L, 110L, 188A Electrical Engineering 123A, 129B **Environmental Studies 100L** Film and Digital Media 151, 185X History 100A, 158C, 185N Jewish Studies 185N Kresge College 72, 73, 74, 90C, 172, 173, 174 Linguistics 144 Literature 800 Mathematics 101 Merrill College 38, 80F Music 1C, 2 Oakes College 11 Physics 180 Porter College 22A, 100 Psychology 182 Technology and Information Management 20, 21 Theater Arts 139

### Creative Process (PR-C code)

Courses teach creative process and techniques in the arts (including creative writing), at an individual or a collaborative level.

Anthropology 81A, 81B, 81C, 82, 154 Art and Design: Games and Playable Media 179 Art 20G, 20H, 20I, 20J, 20K, 121 College Ten 106 Computational Media 25, 26, 178, 179 Computer Science 80V Crown College 86 Film and Digital Media 20P, 150, 170A, 170B, 171C Kresge College 90A Latin American and Latino Studies 81A, 81B, 81C Literature 61L, 80U, 90, 91A, 91B, 179A, 179C Creative Writing 10, 52, 53, 170, 180 Music 9, 10, 80Z, 163, 166 Porter College 20F, 21C, 22C, 22H, 23B, 34B, 39, 80F, 80I, 90A, 130B, 130C, 180I Theater Arts 14, 15, 17, 19, 30, 36, 37, 114, 115A, 115B, 119, 128, 136, 153

### Service Learning (PR-S code)

Courses provide the opportunity for supervised campus or community service that contributes to a student's overall education.

Biology: Ecology and Evolutionary 95 Biology: Molecular, Cell, and Developmental 191 Chemistry and Biochemistry 182 College Eight 55, 155, 162 College Ten 98, 110, 110B, 115 Community Studies 191, 198 Cowell College 168, 184A, 184B, 184C Crown College 70 Economics 193, 193F, 198, 198F Education 50A, 50B, 50C, 180 Environmental Studies 83, 184 History of Art and Visual Culture 193F Kresge College 12A, 12B, 12C, 62 Literature 191 Mathematics 188, 189 Merrill College 85B, 85C, 90, 90F Oakes College 73B, 76, 151B, 152, 153 Porter College 13C, 83 Psychology 155, 193, 193A, 193B, 193C, 193D Writing 169

Composition (C1 and C2 code) (10 credits) Two fvecredit courses.

### **C1**

College Eight 80A, 80D College Nine 80A, 80D College Ten 80A, 80D Cowell College 80A Crown College 80A Kresge College 80A, 80D Merrill College 80A Oakes College 80A, 80D Porter College 80A Stevenson College 80A Writing 1

### C2

College Eight 80B College Nine 80B College Ten 80B Cowell College 80B Crown College 80B Kresge College 80B Merrill College 80B Oakes College 80B Porter College 80B Stevenson College 80B, 81B Writing 2

### Disciplinary Communication (DC code)

Students satisfy the DC Requirement by completing 1-3 upper-division courses required for their major totaling a minimum of fve credits.

Revised: 05/09/16

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Last modifed: May 09, 2016