

6. Withdrawal, Leave of Absence, and Readmission

Readmission

- Readmission after Disqualification
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Readmission

An application for readmission is required of any student formerly registered in regular session at UCSC who has not been in continuous attendance or granted a leave of absence.

Contact your college for a readmission application form and to make arrangements for readmission in a specific quarter. Students are readmitted to the college in which they were last enrolled. If you withdrew for medical reasons, see [Readmission after Medical Withdrawal](#) (below). Complete the application, and return it with the nonrefundable application fee to the Office of Admissions.

The Office of Admissions will forward the application to your college for approval. Your college may require additional information concerning your academic plan before reviewing your readmission application. If you have been barred or disqualified, the academic standing committee of your college may impose conditions for readmission. It is important that you file early.

You are eligible for priority enrollment if you meet the earlier application deadline and you do not have to satisfy special conditions for readmission.

You must provide transcripts to your college of all academic work undertaken during your absence from UCSC, whether or not the credits are transferable. At least a C or 2.0 grade-point average is required in all such work. Your application for readmission will not be approved by the college until all transcripts have been received. In addition, an official copy of your transcripts should be sent to the Office of the Registrar.

If absence from UCSC is greater than five years, provide the Office of the Registrar with official transcripts of all work undertaken elsewhere, including transcripts that may have been previously submitted when you were originally admitted.

Financial aid applicants must meet the March 2 and June 1 application deadlines.

For information regarding major requirements after readmission, see the section on [Catalog Rights](#) (page 5).

Readmission after Disqualification

If you were disqualified or barred from UCSC for academic reasons and wish to be readmitted, you must have the approval of your college's academic standing committee. In order to allow enough time for the committee to consider your application, apply by the date listed for priority enrollment for the quarter you intend to return.

If the academic standing committee imposes conditions for readmission at the time of barred enrollment, you must fulfill these conditions before readmission. To be considered for readmission after being disqualified, you must meet one of the following conditions during your absence from UCSC:

- the completion of a full-time program of courses with a grade-point average of 3.0 or better for two regular semesters or three quarters at another accredited institution of higher education (see [Academic Standing](#), page 66);
- the involvement for at least six months in an activity showing such ability and seriousness of purpose as to indicate that you are prepared and able to undertake university work successfully. This alternative is approved only in exceptional cases.

Contact your college adviser for more information. [Academic Senate regulation 5.2](#) contains the policy regarding readmission of students disqualified for academic reasons.

Readmission after Medical Withdrawal

If you withdrew after the sixth week of a quarter for medical or psychiatric reasons, you will need to submit documentation from your health care provider with your readmission application. This is required to ensure that you are ready to return to the rigors of academia and that you have a plan for follow-up care, if needed. If your withdrawal was due to emotional or psychiatric distress, you will not be readmitted until at least a full quarter has passed (summer may be counted as a quarter).

Plan well in advance of the readmission deadline to obtain this verification. If you were under the care of the Cowell Student Health Center, these requests are not considered an emergency and you may have to wait several weeks for an appointment. Please be advised that staffing in the summer is very limited, and the psychiatrist is not available during July and August. If you receive a letter from your private doctor, therapist, or psychiatrist, the information contained within may still need to be clarified by the UCSC Health Center staff.

If your original documentation, submitted with the withdrawal form, indicated that your injury or illness was of a specific duration, you may not need to provide further proof that you are capable of successfully attending school. Any questions about this process should be directed to your academic adviser or preceptor at your college. If you will need accommodations to continue your studies, it is imperative that your college is aware of this. Advising staff will help connect you with vital resources.

Readmission after Disciplinary Action

Readmission to the University of California requires the specific approval of the chancellor of the campus to which a dismissed student has applied. Readmission after dismissal may be granted only under exceptional circumstances.