

5. Educational Options

Credit from Another Institution

- Students Entering UCSC with Transfer Credit (Continuing Students)
- Selecting Transferable Courses
- How to Convert Semester to Quarter and Quarter to Semester
- After You Complete the Course Work

Credit from Another Institution

Students Entering UCSC with Transfer Credit (Continuing Students)

Subject to certain limitations, you may earn credit toward your degree at UCSC by enrolling in courses at other collegiate institutions. The limitations include the following:

You may not transfer more than 105 quarter credits (or 70 semester credits) from two-year or community colleges. After that point, you may still receive subject credit. For example, if you have already transferred 105 quarter credits from community colleges, you could still satisfy the American History and Institutions Requirement with a community college course; however, the credits from that course would not transfer.

To satisfy the campus residence requirement, 35 of your last 45 credits must be regular courses of instruction taken as a registered student at UCSC.

Transferable courses in which you receive a grade of D will not be used to satisfy general education (G.E.) or major requirements, but will be applied as elective credit toward your degree. G.E. and major requirements must be satisfied with course work completed with a Pass or grade of C (2.0) or better.

Course work will be evaluated only if you are currently enrolled or have announced candidacy for graduation. You will not receive transfer credit if you are no longer in attendance.

If you plan to enroll concurrently at UCSC and at another institution, contact your academic preceptor regarding your college's procedure. Students are advised not to enroll concurrently at another institution during their first term of attendance at UCSC. Those students wishing to be concurrently enrolled should discuss this option with their college academic preceptor or their undergraduate department adviser. Financial aid recipients should also check with the Financial Aid Office to find out how enrolling concurrently at another institution might affect their status.

Selecting Transferable Courses

It is not always easy to select transferable courses from another collegiate institution. Here are a few suggestions:

- The UC Transfer Course Agreements list all courses that are transferable for elective credit. You can also view any general education, departmental, or major preparation agreements that UCSC may have with a particular California community college.
- If you are considering enrolling in a program outside the U.S. that is not part of the Education Abroad Program, you should obtain information about the institution offering or sponsoring the program that will issue the record and the courses you are planning to take. The institution must be appropriately accredited or recognized in order for the course to be reviewed for possible transfer credit. You should be prepared to submit course descriptions/syllabi and the work you completed for evaluation when you return to UCSC. If a program is not acceptable for transfer credit, you may consider pursuing independent study credit or UCSC credit by petition. You must be enrolled at UCSC to obtain credits through these two options.
- Before enrolling, you can submit a Proposed Program Evaluation to the Admissions Office to determine whether your proposed courses will transfer. You can also request that the courses be reviewed for satisfaction of a UCSC general education requirement. It may be necessary to submit descriptions of your proposed courses. **Please note:** The Office of Admissions does not review Proposed Program Evaluations for courses from California community colleges since this information is available online at www.assist.org.
- Take courses that are similar to regular courses of instruction at UCSC. Compare the catalog descriptions.
- Avoid taking a course that is closely related to a course you have already taken. You cannot receive credit for a course that duplicates credit you have already earned.
- In general, avoid taking lower-division courses in a subject area in which you have completed upper-division courses.
- If you want to apply a course to your major or minor, consult with your department. While the official transfer credit information can only be supplied by the Office of Admissions, the department can tell you whether the course will satisfy major requirements if it is found to be transferable.
- Graduating seniors should not enroll elsewhere and expect to graduate immediately after completing the course work. If you plan to take your final course at an institution other than UCSC, have official transcripts sent to the Office of the Registrar. If you are unable to provide transcripts by the last day of the quarter in which you have announced your candidacy, you must reschedule your candidacy for the following quarter.

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How to Convert Credits from Semester to Quarter and Quarter to Semester

Quarter credit \div 1.5 = Semester credit.

Semester credit \times 1.5 = Quarter credit.

After You Complete the Course Work

Have a copy of your final transcript sent to
Office of the Registrar
University of California
1156 High Street
Santa Cruz, CA 95064

The Office of the Registrar will forward your transcript to the Office of Admissions for evaluation. When the evaluation is complete, the transfer credit will be posted to your academic record. You may view the information on the [Student Portal](#).