

1. Introduction to UCSC

College Affiliation

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College Office Phone Numbers

College Eight	459-2361
College Nine	459-3474
College Ten	459-3474
Cowell	459-2253
Crown	459-2665
Kresge	459-2071
Merrill	459-2144
Oakes	459-2558
Porter	459-2273
Stevenson	459-4930

College Affiliation

Every undergraduate is a member of one of UCSC's 10 colleges. The college system is designed to foster intellectual, cultural, and residential communities within the larger campus community. Although the colleges are similar in their educational missions, they differ in subtle ways: their intellectual and social traditions, the different designs of their student governments, and the predominant interests of their students and faculty.

The smaller scale of your college promotes ongoing, informed, and supportive relationships when you seek advice and help from advising staff, residential life staff, faculty advisers, and others in the community. Whether for understanding and negotiating the bureaucracy or advice about complex personal problems, the college office is a good place to start asking questions about anything that affects your academic work or social life while a student.

Many student activities are coordinated through the colleges. Students interested in initiating programs or activities should contact the college programs coordinator (CPC).

Your Academic Records at the College

While the MyUCSC portal contains a great deal of academic records information that you may access 24 hours a day, the college office houses limited unofficial academic paper records, such as copies of petitions, correspondence, advising notes, etc., for advising purposes. College advising staff can help interpret your record, understand good progress, resolve problems, and develop a general academic plan. Unofficial transcripts, grades, and performance evaluations are available online through the [MyUCSC portal](#). You may also inspect your file during business hours. At the beginning of each quarter, you should go to your college office to have your student ID card validated.

College Mailbox

Check your college mailbox, the Student Portal, and your UCSC e-mail account often. Crucial and time-sensitive messages from faculty, your college, your department office, the library, and the Offices of the Registrar, Financial Aid, Housing, and Student Business Services are regularly sent to your college mailbox and via e-mail. It is your responsibility to collect and read this mail in a timely manner.

Changing College Affiliation

If you want to transfer to a different college, the change must be approved by both the current college and the prospective college. Your transfer will normally be approved if it is justified by closer proximity to faculty and other resources central to your major program.

Due to space constraints, a change of college may void any housing guarantee you have. If you live on campus and are considering a change of college, you should discuss this with the housing staff at both your current college and the college to which you intend to transfer. Your request for transfer may be denied if the requested college lacks space or if you are a senior (seniors must be affiliated with their new college for at least two quarters). Your request for transfer may also be turned down if you are not in good academic standing, if you have declared a college-sponsored individual major, or if you are subject to current or pending academic integrity or disciplinary action. You must satisfy the college core course requirements of your current college before your change of college is approved.

You must be currently enrolled in order to petition for a college transfer. If you have withdrawn or are on leave of absence from the university, you must return to the college in which you were last enrolled for your first quarter back. If you petition for transfer during your first quarter back, your transfer will be effective the following quarter.

Change on Student Records

Your change of college affiliation is not official until the start of the effective quarter. Immediately following the official effective date of transfer, your college records will be transferred to the new college by the former college, and you can begin to obtain advising at your new college.

College Change Procedure

- Pick up a petition at your college office. There is no charge for this petition.
- State your reason for the request on the form.
- Obtain the approval of both the current college and the new college. The academic preceptor and the college administrative officer sign college change petitions. (Please be aware that appointments may be necessary; start the process well in advance of the deadline.)
- If you live on campus, remember that the housing contract is for the academic year. Contact the residential life coordinator at the college to which you wish to move for space availability. Also, contact the residential life coordinator at your current college to request housing contract cancellation information.
- File the petition at the Office of the Registrar before the deadline stated in the [Academic and Administrative Calendar](#). You must order a new student ID card to show the change. The card may be ordered for a fee at ID Card Services, located on first floor of the Bay Tree Bookstore Building.