

1. Introduction to UCSC

Student ID

- Student Identification Card
- Student Portal Password

To reset your Student Portal password, send e-mail to ais-help@ucsc.edu.

Student ID

Student Identification Card

The Student ID Card (which carries the student's picture, name, student ID number, college affiliation, validation sticker, and library bar code) is issued to new students free of charge. New students receive their validation sticker (if all fees have been paid) when they pick up their new card; continuing students, however, will receive validation stickers from their college office. The sticker is applied once you have paid fees and serves as proof that you are registered. The college will be able to issue a sticker the business day after you have paid your fees at the Cashier's Office.

The validated ID card allows you access to various campus offices and services, including the library, health center, field house, dining halls, and all Santa Cruz County Metro buses. Presentation of your student card is required by the Office of the Registrar for access to records and services. If the magnetic stripe on your card does not appear to be functioning properly, please bring the card to ID Card Services to have it examined. Lost and/or stolen cards cost \$20 to replace. Exchanging a card (damaged card, change of name or college, new picture, etc.) costs only \$5 so long as you turn in the old card. Replace your card at ID Card Services on the first floor of the Bay Tree Building, 459-2990. Normal business hours are Monday – Friday, 8 A.M. – 5 P.M.

Student Identification Number

Your seven-digit Student Identification Number is the numeric portion of your User ID for MyUCSC. It can also be found on your Student ID Card embedded in the library bar code number on the right side of each card, in the middle of the bar code between the two hyphens. It is critical to your academic records and is required for any inquiries you make.

Student Portal Password

Your password is required each time you use MyUCSC. Your password is assigned to you when you first receive your login information from the Office of Admissions.

We strongly suggest that you change your password and set up a password hint the first time you access MyUCSC. You may select a minimum of 8 characters (at least one character must be a digit) as your new password. You may also change your password or password hint any time thereafter.

It is extremely important that your password remain confidential. Do not give it to anyone. If you believe the privacy of your password has been compromised, change it immediately. If you forget your password, e-mail help@ucsc.edu to reset your password.