



OFFICE OF THE PROVOST AND EXECUTIVE VICE PRESIDENT –  
ACADEMIC AFFAIRS

OFFICE OF THE PRESIDENT  
1111 Franklin Street, 12<sup>th</sup> Floor  
Oakland, California 94607-5200

October 9, 2008

**EXECUTIVE VICE CHANCELLORS**

RE: Common Academic Calendar Start Dates

Dear Colleagues:

On April 25, 2008, Provost Hume issued a letter to the Chancellors requesting that all campuses submit their proposed 2011-12 to 2015-16 academic calendars by August 1, 2008 for review and approval (see attachment). In addition to complying with the *Policy for Addressing Religious Holiday Conflicts with Residence Hall "Move-In Days"*, these calendar proposals are also to be developed in accordance with the University's policy of having common academic calendars – the quarter campuses should align their start dates for undergraduate instruction and the semester campuses should align their start dates for undergraduate instruction.

To date, my office has received proposed academic calendars for 2011-12 to 2015-16 from three campuses: Davis, Los Angeles, and San Diego. These three proposed calendars appropriately correspond with the common academic instruction start dates proposal for quarter term campuses that was developed by the Council of Registrars. In addition, UCSF has submitted a letter indicating that although their campus is not subject to the requirement to establish a calendar with common undergraduate instruction start dates, an Academic Calendar Committee has been formed to explore the feasibility of establishing a common academic calendar as early as 2009-10.

I am still awaiting the receipt of the Registrars' common academic calendar proposal for the semester campuses, as well as the campus calendar proposals from: Berkeley, Irvine, Merced, Riverside, Santa Barbara, and Santa Cruz. For those campuses that have not yet replied, I would appreciate your assistance in ensuring that your campus' academic calendar proposal for 2011-12 to 2015-16 is submitted to me by November 1, 2008 for review and approval.

Sincerely,

Robert D. Grey  
Interim Provost and Executive Vice President  
Academic Affairs

Enclosure

cc: Council of Registrars

cc: President Dynes  
Academic Council Chair Brown  
Vice President Sakaki  
Vice Provost Justus  
Executive Vice Chancellors  
Vice Chancellors for Student Affairs  
Council of Registrars

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OFFICE OF THE PROVOST AND SENIOR VICE PRESIDENT –  
ACADEMIC AFFAIRS

OFFICE OF THE PRESIDENT  
1111 Franklin Street, 12<sup>th</sup> Floor  
Oakland, California 94607-5200

January 19, 2005

**CHANCELLORS**

Re: Common Academic Calendars

Dear Colleagues:

As you know, COC endorsed the Academic Senate request to align the academic calendars of the quarter-based and semester-based campuses. As a first step towards that alignment, COC agreed with the Senate that efforts should be undertaken to establish common start dates for each of the academic terms ensuring that the quarter campuses are consistent with one another and likewise the semester campuses.

To implement this plan, I am requesting that you ask your campus Registrar to discuss this issue with the UC Systemwide Council of Registrars and that the Council should develop a recommendation for a calendar for the quarter and semester campuses with common start dates. The recommendation should include a plan for implementation within a reasonable time frame understanding that campus calendars are already in place for at least the next several years. I would like the Council of Registrars to submit this recommendation to me by April 1, 2005.

I would appreciate your forwarding this communication to whomever is most directly involved with the establishment of your campus' academic calendar.

Thank you.

Sincerely,

M.R.C. Greenwood  
Provost and Senior Vice President  
Academic Affairs

- cc: President Dynes  
Academic Council Chair Blumenthal  
Council of Vice Chancellors  
Vice Chancellors - Student Affairs  
Vice Provost Zelmanowitz  
Associate Vice President Galligani

**DA 0556**

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January 18, 1977

**VICE PRESIDENT SWAIN:**

**Delegation of Authority--Approval of University Calendar**

Standing Order 100.4(g) of the By-Laws and Standing Orders of The Regents provides that:

The President shall fix the calendar of the University, provided that no session of instruction shall be established or abolished except with the advice of the Academic Senate and the approval of the Board.

Effective immediately, as Academic Vice President, you are delegated the authority granted to me under Standing Order 100.4(g) and the authority to approve the campus academic and administrative calendars proposed by the Chancellors. This includes the authority to approve, when justified, exceptions to the Guidelines for Establishing the Academic and Administrative Calendars.

David S. Saxon  
President

cc:

Chancellors  
Members, President's Administrative Council  
Principal Officers of The Regents  
Special Assistant Powell  
Special Assistant Brugger  
Assistant Vice President Furtado